

Val Verde UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES

Date: _____

Position: _____

Recruitment Number: _____

To comply with statistical information on applicant flow patterns requested by the Federal Equal Opportunity Commission (41 CFR 60-2.12); we would appreciate your **voluntary** cooperation in providing the following information. This form will be detached from your application and used for statistical reporting requirements **only**.

Race/Ethnicity:

PLEASE CHECK APPROPRIATE BOX

- | | | |
|--|--|---|
| <input type="checkbox"/> 50 – American Indian | <input type="checkbox"/> 36 – Filipino | <input type="checkbox"/> 65 – Puerto Rican |
| <input type="checkbox"/> 30 – Asian | <input type="checkbox"/> 69 – Guamanian | <input type="checkbox"/> 37 – Saian Indian |
| <input type="checkbox"/> 39 – Asian-Other | <input type="checkbox"/> 68 – Hawaiian | <input type="checkbox"/> 42 – Samoan |
| <input type="checkbox"/> 20 – Black/African American | <input type="checkbox"/> 60 – Hispanic | <input type="checkbox"/> 64 – South American |
| <input type="checkbox"/> 29 – Black-Other | <input type="checkbox"/> 21 – Jamaican | <input type="checkbox"/> 44 – Thai |
| <input type="checkbox"/> 35 – Cambodian | <input type="checkbox"/> 31 – Japanese | <input type="checkbox"/> 22 – Trinidadian |
| <input type="checkbox"/> 66 – Central American | <input type="checkbox"/> 34 – Korean | <input type="checkbox"/> 33 – Vietnamese |
| <input type="checkbox"/> 62 – Chicano | <input type="checkbox"/> 71 – Laotian | <input type="checkbox"/> 23 – West Indian |
| <input type="checkbox"/> 32 – Chinese | <input type="checkbox"/> 63 – Latino | <input type="checkbox"/> 10 – White/Caucasian/Anglo |
| <input type="checkbox"/> 67 – Cuban | <input type="checkbox"/> 41 – Malayan | <input type="checkbox"/> 40 – Minority Not Covered |
| <input type="checkbox"/> 43 – Eskimo/Aluet | <input type="checkbox"/> 61 – Mexican-American | <input type="checkbox"/> 99 – Other Unspecified |

Male Female

Age 40-65

Handicapped

Are you a current district employee?

Yes No

Are you related to anyone in the district?

Yes No

If yes, who? _____

VAL VERDE UNIFIED SCHOOL DISTRICT
HUMAN RESOURCES
975 West Morgan Street
Perris, CA 92571
(951) 940-6100

CLASSIFIED EMPLOYMENT APPLICATION

Instructions: Please complete both sides of this application completely. Failure to complete this form thoroughly may result in rejection during the selection process. Val Verde Unified School District is an equal opportunity employer and does not discriminate on the basis of race, creed, color, sex, age, physical handicap, sexual orientation or national origin.

APPLICATION FOR: _____

Exact Title of Position

Have you taken the district exam for this position within the last year? Yes No (attach copy of testing letter for position you are applying for)

Have you taken the district typing test? Yes No If Yes, when (please attach copy of typing test letter) _____

Are you available for substitute work? Yes No

Name: _____ Social Security # (Optional) _____

Address: _____
Street City State Zip Code

Primary Phone #: () _____ home cell phone Secondary Phone # () _____ home cell phone

Driver's License (State/Number/Expiration Date) _____

Education: Circle highest grade completed: 8 9 10 11 12 13 14 15 16

Did you receive a high school diploma? Yes No Did you receive a GED Certificate? Yes No *if applicable, please attach a copy of diploma or GED certificate to application

List your high school, college, business, trade or correspondence courses below:

Name of School/Institution	Address	Course of Study	Units Earned	List Degree/Certificate Received

*refer to flyer for requirements

Special Skills: Typing _____ wpm Computer Software Skills: _____

List any other qualifications, licenses or experiences you feel you possess which are related to this position (please attach a copy of licenses/certificates required for the position you are applying for):

Other than English, what languages do you: Speak _____ Read _____ Write _____

Have you ever been employed by this district? Yes No
If yes, please provide dates from: _____ to: _____

Have you ever been convicted of any crime or felony? Yes No
(A conviction is not necessarily a basis for disqualification).

If yes, explain (use additional sheet if necessary): _____

Have you ever been dismissed or asked to resign from employment? Yes No

If yes, explain (use additional sheet if necessary): _____

Experience: beginning with your current or most recent position, list all positions you have previously held during the last ten (10) years, including volunteer service and military. If necessary, you may use additional sheets of paper.

Job Title: _____ From: _____ To: _____ Total (years & months): _____
Name of Organization: _____ Address: _____
Type of Organization: _____ Name of Supervisor _____ Phone # _____
Salary\$ _____ Hours worked per week: _____ Specific Duties: _____

Reason for leaving: _____
May we contact the employer? Yes No If No, why not? _____

Job Title: _____ From: _____ To: _____ Total (years & months): _____
Name of Organization: _____ Address: _____
Type of Organization: _____ Name of Supervisor _____ Phone # _____
Salary\$ _____ Hours worked per week: _____ Specific Duties: _____

Reason for leaving: _____
May we contact the employer? Yes No If No, why not? _____

Job Title: _____ From: _____ To: _____ Total (years & months): _____
Name of Organization: _____ Address: _____
Type of Organization: _____ Name of Supervisor _____ Phone # _____
Salary\$ _____ Hours worked per week: _____ Specific Duties: _____

Reason for leaving: _____
May we contact the employer? Yes No If No, why not? _____

I certify that all statements in this application are true and complete to the best of my knowledge. I understand that any false statements will subject me to disqualification or dismissal, if hired.

Signature _____ Date _____